

**Minutes of a Meeting of the Waltham Parish Council held in the  
Waltham Library on Tuesday 4<sup>th</sup> January 2011 at 7.00 pm.**

**Present:** The Chairman Councillor M A Archer, Councillors A. Archer, Barrett, Bean, Clayton, Dewires, Evans, Frisby, Shaw, Surtees, and Teanby, Ward Councillors I Colquhoun and P Jackson, MP Martin Vickers, 13 Residents, 2 members of the press and the Parish Clerk.

The Chairman opened the meeting by wishing everyone a Happy New Year.

**01.01.2011 Parish Councils (Model Code of Conduct Order (2007))  
Declaration of Interest by Members of the Parish Council in relation to the  
agenda below:**

None.

**02.01.2011 Open Forum – To enable any resident to raise any items with the  
Parish Council:**

The Chairman welcomed MP Martin Vickers to the meeting. The MP explained that he is hoping to attend all the local parish meetings in his constituency on an annual basis in order to keep in touch with the local residents and is willing to take any questions from the room.

Mr Craven addressed the Council to say that he felt more should have been done during the snow for the elderly residents of the village and in particular the area in Mill View. He said that the roads or paths were not salted and once the snow came they were then not cleared. The paths were hazardous and extremely dangerous for people to walk on and now we are left with potholes and dangerous footpaths.

The Chairman explained that NELC are currently putting in place a Winter Emergency Plan and in this there should be arrangement for outside and local contractors to help in such an emergency. This would give better coverage for the clearance of paths and roads without the fear of litigation for the contractors who have offered to help. Ward Councillor Jackson spoke about the problems NELC encountered when attempting to clear the side roads and paths and he urged residents to report to NELC any roads or paths that have potholes. He explained that it would take some time to repair all the potholes, as there are so many. Ward Councillor Colquhoun said that the plans the authority have worked to in the past have revolved around ice and a small amount of snow, not the extreme weather we experienced and he will now be pushing for a better liaison between NELC, the Parish Councils, contractors and local farmers in the future.

Mr Lyles asked if planning permission would be needed to replace the windows at the Waltham Windmill. The Chairman advised Mr Lyles to speak to the Conservation Officer at the planning office at NELC and they would assess the case and decide if planning permission would be required. As the building is a grade 2 \* listed building he feels that it may need consent.

Mr O’Bee wished to present to the Parish Council a petition containing over 250 signatures and 3 individual letters opposing another hot food takeaway being opened in Waltham and has come to the meeting to ask if the Parish Council would support him in opposing the plans.

The Chairman thanked him for attending and said that this matter would be discussed under item 9 on the agenda, Planning Matters.

**03.01.2011 Apologies:**

Apologies were received from Councillors Baker, Davies, Penney and Woodliff.

**04.01.2011 To approve the Minutes of the Meeting held 7<sup>th</sup> December 2010**

Cllr Bean wished the following to be amended: page 102 the first paragraph under Fire Brigade Liaison should say "There were" not "There was" page 103 half way down the page the sentence beginning Cllr Jackson said that there "is" no plans, should read there "are" no plans and on page 110 in the second paragraph the Clerk did not have "his" registered should read did not have "him" registered. With these amendments being made the minutes were formally approved as being a true record and signed by the Chairman.

**05.01.2011 To receive a report from the Fire Brigade Liaison:**

- (a) To receive part 2 of Paul Drury's consultation booklet to take away and complete.

Fire Officer D Scott sent an email apologising that he would not be able to attend the meeting due to a change in his shift pattern but hoped that Fire Officer Lamb may be able to attend.

The Chairman said that he is aware that Waltham fire station is in the top quarter of turnout times for a retained station and showed an article that appeared in the Cleethorpes Chronicle to the Councillors which said that Waltham Fire Station is safe. It explained that the Fire Station is to undergo £145,000 of major improvements and Councillor Chris Shaw is quoted as saying that "Waltham Fire Station is quite safe." The Councillors agreed that this is good news for Waltham and the surrounding areas. Paul Drury has issued the Clerk with part 2 of the consultation booklets and these have been distributed to the Councillors for completion and return in the freepost envelopes. The Chairman offered the extra booklets remaining to the residents present at the meeting.

Paul Drury has asked to attend the February meeting to inform the Parish Council of the results of the consultation. The Council agreed to his attendance.

**06.01.2011 Police Liaison:**

PCSO Sue Gibbon came into the meeting with the police report. The Chairman read the report. Inspector Pattison said that with the Government Comprehensive Spending Review being announced there would be significant cuts over the next two financial years. He promised to keep everyone up to date with the developments as they are rolled out.

The local priorities are dwelling burglaries and vehicle theft and this included the introduction of Target Hardening. This involves a member of the police staff coming to your home and checking all the security. If the security needs improving then this work will be done by the member of staff who attends. Door, window locks and chains can all be installed free of charge. Anyone who wishes their home to be checked should contact one of the local PCSOs or speak to the Parish Clerk at the Waltham Parish Council office who will pass on the details.

There are street briefings on Friday 7<sup>th</sup> January from 10.30am to 11am at Neville Turner Way, Monday 24<sup>th</sup> January from 10.30am to 11am on Norsefield Avenue, Sunday 13<sup>th</sup> February 3pm to 4pm outside Spar on Kirkgate and Thursday 17<sup>th</sup> February from 6pm to 7pm outside the Co-op at the High Street.

Cllr Bean wished to report that at the beginning of December two men visited her house cold calling and selling items. She reported this to the police and within one hour the men had been spoken to and moved out of the area. Cllr Bean felt that this was excellent policing.

Cllr Bean also wished to mention that Paul Casswell of Humberside Police has been awarded an MBE in the New Years Honours List.

**RESOLVED: The Councillors agreed a letter of congratulations should be sent to Paul Casswell and thanking him in particularly for his work with the youth of the village.**

The Chairman thanked PCSO Gibbons for attending the meeting and she left the room.

**07.01.2011 To hear any matters arising from the previous meeting which are not covered on the agenda below:**

The Clerk has contacted Kay Snape of the Extended School Facility who has replied to say that she has passed our correspondence onto Tony Brumfield Interim Deputy Director who will be sending a response. No response has been received yet.

Ward Councillor Colquhoun said as far as he knows the whole building and its use is being looked at as part of the budget review for the next 3 years and awaits to hear further. The Chairman suggested having this as an agenda item at the next meeting.

The Clerk has reported to the Drainage Board the bracken and branches in the beck at Grove Park and they will be sending someone to deal with it.

**08.01.2011 To receive a report on the Clerk's actions since the meeting of 7<sup>th</sup> December 2010:**

The Clerk is to attend Election Training on 19<sup>th</sup> January 2011 at Grimsby Town Hall run by Jenny Fenton NELC Electoral Officer.

There is a meeting of the Town & Parish Council being held on Thursday 20<sup>th</sup> January 2011 at 7pm in Grimsby Town Hall.

The Clerk is at Selby on WWYC Training Tuesday 11<sup>th</sup> January 2011.

NELC announced cuts of 8.9% in 2011/12 and 4.2% in 2012/13 to their budget from central government. Andrew De Freitas said this is disappointing news however the Council is determined to adopt a planned and phased approach to these significant funding reductions.

The website received 102 visitors in December 72 new and 30 returning.

Liz Jones Deputy Chief Executive of NELC has apologised for the misunderstanding, which led to Waltham not holding a Budget Consultation meeting in November. If the Parish Council wishes, they will reschedule this for sometime in January. The Council is expected to consider and agree the budget in mid-February. There followed some discussion on this matter and the Council agreed to suspend the meeting to ask the members of public present if they feel this consultation would be beneficial to the residents. They felt it should take place. The chairman reconvened the meeting.

**RESOLVED: It was agreed that the Parish Council should request that a Budget Consultation should take place in Waltham. The Clerk is to contact Liz Jones and ask for it to take place during January. The Clerk was asked to place details of the date onto the website.**

**09.01.2011 Planning Matters and to discuss the planning applications received from North East Lincolnshire Council:**

*The following NELC decisions were heard:*

**DC/895/10/WAB** 26 Chadwell Springs, Waltham.

Extension to rear, consisting of 2 storeys to form a ground floor utility room, extended dining room and extended first floor bedroom.

**Application Approved.**

**DC/1067/10/WAB** 29 New Road (The School House), Waltham.

Erection of a boundary wall to the side.

**Application Approved with Conditions.**

**DC/958/10/WAB** 29 New Road (The School House), Waltham.  
Removal of modern garage doors and replace with sliding window system to rear of property.

**Application Approved.**

**DC/917/10/WAB** 84 Brigsley Road, Waltham.  
Erection of 2 storey side extension and ground and first floor extension to include roof terrace.

**Application Approved.**

**DC/967/10/WAB** 39 Mill View, Waltham.  
Dormer loft conversion to form two bedrooms.

**Application Approved.**

*The Parish Council considered the following planning applications:*

**DC/1023/10/WAB** **26 Golf Course Lane, Waltham**  
Erect extension to rear of existing dwelling.

The Parish Council has no objections to this application.

**Recommend Approval.**

**DC/1091/10/WAB** **75 High Street, Waltham**  
Change of use in ground floor only from bank to hot food takeaway.

There was a large public interest from neighbours and residents who attended the Parish Council meeting to hear this application and they were advised to respond individually to this application to NELC. The Parish Councillors voted unanimously that this application should be refused on the following grounds:

1. The Parish Council are concerned that by allowing another hot fast food takeaway in what is in fact a school route for infants, juniors and seniors of a significant number, that this type of business could encourage them to frequent these establishments even more, which goes against National Guidelines PPS1 in tackling obesity.
2. The Parish Council is aware of a foul sewer drainage problem from this site, the private foul sewer, which then enters the public foul sewer, is frequently blocked inadvertently, because of the nature of these hot food takeaways requirements to clean down their equipment thus creating a fatty build up in the whole system. Increasing this type of business by 33% would have a major impact on the frequency of such problems.
3. Despite the best efforts of the established business owners, who endeavour to comply with the Environmental Legislation to maintain their frontages by allowing another fast food takeaway this, will increase the litter problem that occurs within the radius of this area by 33%. The waste naturally expands further out into what is a conservation area.
4. The Parish Council felt that the residents' fear that the increase in waste and smells being omitted from the establishment would increase problems for waste disposal therefore the possibility of vermin in this area is greater.

**Recommend Refusal.**

***The following planning matters were discussed:***

The Council agreed to suspend the meeting to allow Mr David Carr and Mr Chris Carr of Carr & Carr Builders to hold an informal discussion on the piece of land on the corner of Cheapside which the company own. Mr D Carr showed the Council sketches which he hoped would be in keeping with the village theme and would replicate several aspects of what is already in the village. The Councillors made some informal observations and the Chairman explained that no decision would be made until the Parish Council was presented with a formal application. The Chairman thanked Messrs David and Chris Carr for attending the meeting and their thoughts and consideration for the village.

**10.01.2011 Youth Report:**

- (a) To receive an update on the play equipment being installed at Mount Pleasant.

The Chairman said that the contractors will have all the frameworks in place at Mount Pleasant by the end of the week and should then be at a stage where they can put in the safety flooring. Once the structure is placed the Chairman said he thought the ground needs time to recover as the area is very wet at the moment, and if the park was opened then the ground surface would be ruined. He and the contractor felt that to delay putting up the final fittings to prevent the immediate use of the equipment would allow the ground time to recover from the weather. The site would remain fenced off and secure. The Chairman said that there would need to be an invoice received before the end of February for the Leader Funding.

**RESOLVED: The Councillors agreed that the fixtures and fittings could be fitted once the ground conditions have improved. The Clerk is to speak with Leader and HAGS over the invoice but it was agreed in principal that a pro forma invoice could be raised if required by Leader.**

**11.01.2011 Pavements/Street Lighting/Highways.**

- (a) Date of works to roundabout at Junction of Bradley Road/Barnoldby Road changed to start 7<sup>th</sup> February 2011.

The Clerk explained that these works have been put back due to the weather and would now start on 14<sup>th</sup> February 2011 and would involve some overnight closure of the road.

(b) Update on works being carried out at Crude Oil Works on Grimsby Road. The Clerk has received notification from Dave Haxby of NELC that the works on Grimsby Road would continue until March 2011 and that works on the other side of the road is also to be undertaken. The Clerk and Chairman now have emergency contact numbers should the lights fail and the Parish Council have been given assurances that the footway, verge and carriageway will be reinstated to the Nationally agreed HAUC standards. Councillor A Archer asked if Station Road was to be part of the works as the pipeline also goes under that stretch of road. The Councillors felt that this area is very poorly lit and it makes it very difficult to avoid the potholes when you cannot see them. Could extra lighting be considered?

**RESOLVED: The Clerk is to question further whether the road works will include Station Road and if extra lighting and the repair of the potholes could be requested.**

The Clerk said that she is currently compiling a list of potholes in the area and so far has Grimsby Road close to the vets, Elm Road at the exit; the S bends on Briggsley Road and will include the one-way traffic at the road works on Peppers Hill.

The Chairman spoke about the appalling weather conditions that the area suffered and thanked the residents, who went out of their way to help others, but felt that clarification from NELC on their winter emergency procedures is required.

**RESOLVED: The Councillors agreed that the question of clarification on winter emergency procedures should be taken to the Town & Parish Council for discussion, as all Parishes would have similar issues.**

Cllr Bean wanted to thank Mr C Carr for his help during the snow by clearing peoples' drives and streets he asked for donations to be made towards Waltham In Bloom. The Clerk confirmed that donations have been received in the office.

**12.01.2011 To receive a report from the following Committees.**

(a) Allotments.

The work on the allotments has been completed and an invoice has been received. It was agreed at a previous meeting that all future contracts would be given a completion date.

(b) Parks & Open Spaces.

(i) To consider renewal of CPRE Membership at a cost of £29.00

**RESOLVED: It was agreed to renew the CPRE Membership at a cost of £29.00**

(ii) To arrange a date for the Sub Committee to meet to discuss the War Memorial area in the village.

The Clerk is to contact the British Legion to arrange a site meeting on a Sunday morning towards the end of January. All members of the sub committee will be informed of the date.

(iii) To receive any update from NELC on the enquiry of a second notice board to be placed on the green area next to the Co-op.

The Clerk has made enquiries about having a second notice board in the village. NELC Estates Management has confirmed that the land is owned by NELC and has given details of a lady called Louise Long to contact. The Clerk is currently in discussions with her. The Planning office are looking into whether planning permission is required, they have indicated that it may come under Section 12 Permitted Developments Rights. Any further information will be brought to the next meeting.

(iv) To approve the sending out of the specification for the Open Spaces Maintenance Contract for 2011.

The Councillors reviewed the Maintenance Contract for 2010 and agreed that there were some omissions and that the following is needed to be amended and added:

Grove Park the word "path" is inserted after outside perimeter.

A heading of War Memorial and this is to include the cutting of the grass, strim around the borders and path edges, pruning of the bushes and to remove all arising from site to leave the area clean and tidy.

A heading of All Saints Churchyard and this is to include the cutting of the grass at the churchyard, strim around the stones and path edge to remove all arising from site to leave the area clean and tidy.

**RESOLVED: It was agreed that the specification is amended to ensure that these are still included in the contract for 2011.**

(c) Public Rights of Way.

Nothing to report.

(d) Bowling Green.

(i) Date set for Sub Committee meeting of Friday 14<sup>th</sup> January 2011 at 7pm in the Parish Office.

All members of the Sub Committee are to attend a meeting in the Parish Office on Friday 14<sup>th</sup> January 2011 to discuss the plans for the Pavilion Building.

(e) CCTV

The Clerk is to chase up McCanns regarding a report on the new CCTV post at Kirkgate car park and Peter White of NELC regarding the power supply to the new post on the High Street to allow the fitting of the replacement equipment.

Cllr Frisby asked if there was any update from NELC or the police on the CCTV issues raised. Ward Councillor Colquhoun said there has been no update yet.

**13.01.2011 To receive a report from Councillors on outside meetings attended:**

Nothing to report.

**14.01.2011 To discuss the Parish Office:**

- (a) To hear about Public Toilets temporary closure.

The Clerk explained that a pipe in the public toilets had burst due to the cold weather and water was seen cascading down into the car park. An emergency plumber was called. The toilets have been closed due to the discovery of further leaks and problems with the taps.

**RESOLVED: It was agreed that the plumber is to carry out the emergency repairs and submit an invoice and when on site the clerk is to ask for his advice on avoiding this happening in future.**

- (b) To consider purchasing a camera for the Parish Council to use for all events particularly recording the progress of the play equipment at Mount Pleasant.

The Chairman said that there are some offers about at the moment and a good camera could cost approximately £60. It would be an investment for the Parish Council as they currently rely on other people using their own.

**RESOLVED: It was agreed to purchase a camera for the use by the Parish Council for approximately £60.**

The Chairman said that the marquee has been received and thanked the Ward Councillors for their donation. It was truly worth its money when the Carol Concert was being held.

**15.01.2011 To hold a review of Councillors' Interests and to receive a new Register of Members' Interest form for completion.**

The Clerk has issued all Councillors with a new Register of Members Interest form and asked if these could be completed or their old ones reviewed and returned to the Clerk as soon as possible.

**16.01.2011 Personnel Items:**

Nothing to report

**17.01.2011 Accounts for approval:**

- (a) To receive a list of Accounts payable up to 4<sup>th</sup> January 2011 and approve their payment.

Cheques for payment:			£ . p
3055	Mrs L Leach	Salary December	672.04
3056	Mrs P Allenby	Salary December	145.98
3057	HM Revenue	NI & Tax December	111.82
3058	Garden Life Ltd	Marquee	355.00
3059	Europarc Group	Insurance Claim-Lamp post	81.08
3060	NELC	Grounds Maintenance Contract	4137.21
3061	Bell Waste Control	Cemetery waste Jan – March 11	164.82
3062	Mh-p Website	Plans Nov/Dec & Dates 2011	52.88
3063	Green Grass Cont	Allotment works	261.33

The Clerk explained that cheque number 3058 for Garden Life is to be reimbursed by the Ward Councillors and Direct Line Insurance has reimbursed cheque number 3059 for Europarc Guarding.

**RESOLVED: Accounts approved for payment.**

**18.01.2011 To hear from the Burial Board Committee:**

- (a) Date of next Meeting is Wednesday 19<sup>th</sup> January 2011 7pm in the Parish Office.

Cllr Shaw asked if ERNLLCA has responded to the Clerk. The Clerk said that they were closed over Christmas but will have received a response for the next Burial Board meeting.

The Chairman thanked everyone for attending.

The meeting closed at 8.49pm.