

**Minutes of a Meeting of the Waltham Parish Council held in the
Waltham Library on Tuesday 3rd January 2012 at 7.00 pm.**

Present: Councillors M Archer (Chairman), Bean, Barrett, Clayton, Davies, Dewires, Shaw, Surtees, B Taylor, Teanby and Woodliff, 3 Residents, Waltham Fire Station Officer David Scott and Humberside Fire & Rescue Officer Denise Fowler, 1 member of the press and the Parish Clerk.

The Chairman opened the meeting by wishing everyone a Happy New Year.

**01.01.2012 Parish Councils (Model Code of Conduct Order (2007))
Declaration of Interest by Members of the Parish Council in relation to the
agenda below:**

None declared at this time.

**02.01.2012 Open Forum – To enable any resident to raise any items with the
Parish Council:**

Mr Craven of Mill View said that he felt that a 20mph zone around the school is not enough and it should be the whole village. He has witnessed problems with parking in Danesfield Avenue and Dorothy Avenue at school times and the grass verges in the village are being destroyed. The Chairman said that the verges have been an issue for this and other councils for many years since NELC took over the enforcement of the bylaw. This has been discussed at Town & Parish Council meetings and as this issue has been discussed for over 2 years it should be resolved as a matter of urgency.

A resident of Ings Lane wished to oppose the removal of the section 106a agreement on the Grove Residential Home on Ings Lane. He felt that this was put in place to stop further development, protect the rural location and to safeguard the residents of the nursing home and its neighbouring properties.

All of these issues are to be debated by the Council further on the agenda.

The Chairman welcomed Denise Fowler of Humberside Fire & Rescue. As part of her 3-year course she is completing a dissertation on the Localism Bill and its effects on the Fire Service. Part of this bill will allow the Fire Service to charge for certain services. The Council agreed that Mrs Fowler could ask questions of the Parish Council and the residents present to help with her dissertation work. Written notes were taken by Mr Fowler, who is also a Fire Officer for the Humberside Fire & Rescue Service.

The Chairman thanked Denise for attending and hoped the session helped in her achieving her MBA.

03.01.2012 Apologies:

Apologies were received from Cllr A Archer, Cllr N Evans, Cllr E Penney, Cllr R Taylor and Ward Councillors I Colquhoun and P Jackson.

04.01.2012 To approve the Minutes of the Meeting held on 6th December 2011:

The minutes of 6th December 2011 were considered, approved and signed as a true record.

05.01.2012 Fire Brigade Liaison:

The Chairman welcomed Fire Officer David Scott to the meeting.

Fire Officer Scott said that there have been 11 calls for service in December, 7 into Waltham and 4 into Grimsby. These included 1 rubbish fire, 2 standby, 2 chimney fires, 3 false alarms and 3 special service. 3 free smoke alarms were fitted this month.

Fire Officer Scott confirmed that there were 136 calls in total for 2011 and 123 for 2010 and although there were initial problems with the vision system not directing calls to Waltham Station these have all been resolved and it no longer seems to be affecting the number of calls received.

The Council discussed with Fire Officer Scott the effects of charging for certain services offered by Humberside Fire Service. Cllr B Taylor asked if Humberside Fire Service charge Lincolnshire Fire Service when called into other areas. Fire Officer Scott confirmed this is common practice and works well. Cllr Woodliff thanked the Officers for helping to erect the marquee for the Carols on the Green event. The Chairman thanked the Fire officer for attending and he left the meeting.

06.01.2012 Police Liaison:

As there were no police present the Chairman read from the Police Report sent. A copy is attached to the minutes.

Cllr Shaw expressed concern that when she tried using the 101 number before Christmas on two occasions there was no response. Cllr Teanby said that there were calls for the police on New Years Eve in the village as there was an incident outside the Kings Head and a vehicle was damaged on Fairway.

07.01.2012 To hear any matters arising from the previous meeting, which are not covered on the agenda items below.

The Clerk has received a telephone call then a follow up visit from Councillor Chris Shaw regarding a letter sent objecting to the proposed £25 per year charge for brown bin waste collection. Cllr Shaw explained that this would no longer be applied unless homeowners have more than one brown bin. Other options are being sought in order to meet the Council's cut in budget for recycling.

The Clerk has received an email from Paul Barley apologising for not supplying a quotation for the cemetery ground maintenance contract for 2012/2013. He said this was a total oversight and the paperwork must have been misplaced during a recent office move. All future requests of this nature will need to be sent to Les Mason as Paul Barley left NELC at the end of December.

Following the Council requesting that the two lime trees which were felled in Carnoustie are replaced, this request has been passed onto Community Pride who now hold the budget for this replacement.

A meeting has been arranged with Theresa Garner of NELC to discuss the old cricket pavilion on Mount Pleasant and the football pavilion on Neville Turner Way. The Council discussed this and the best way forward. It was felt that the football pavilion is in an extremely poor condition and to take this over in its current condition would be a burden on the local council taxpayer. The cricket pavilion however has a group wishing to use it who have offered help in the form of local tradesmen who would be willing to give up their time to bring the building up to a useable standard and who would fund raise for any further enhancements.

RESOLVED: The council agreed to discuss with NELC that the taking over of the football pavilion at Neville Turner Way would only be considered if it was brought up to the minimum standard of requirements for use and should be self funding without any financial burden on the Parish Council. The cricket building at Mount Pleasant would also require some financial input from NELC but here we have a group who are willing to contribute also.

08.01.2012 Clerk's Report – To receive a report on the Clerk's actions since the meeting of 6th December 2011.

The website has received a total of 172 visitors for December 108 new and 64 returning.

NELC has announced that real Christmas trees can be put out for collection with the brown bins on the day of collection. There is a list of dates for collection at the Parish Office.

NELC is introducing a new Blue Badge scheme, which comes into force on January 1 as part of the government's reform programme. The new badges have a more robust design, including a unique numbering system, to make it more difficult for them to be counterfeited. As a result of the new scheme, badges will now cost £10. You will be able to apply for or renew a badge online at www.direct.gov.uk/bluebadge.

09.01.2012 Planning Matters and to discuss the planning applications received from North East Lincolnshire Council:

The Parish Council heard the following planning decisions:

DC/651/11/WAB Ings Lane (Land Rear of Bridge House), Waltham
Erection of 8 detached dwellings, 6 detached garages, new access road, car parking and associated works.

Application Approved with conditions.

DC/890/11/WAB 10 Ascot Road (Land at), Waltham
Erect one detached dwelling including new vehicular access with drop kerb & landscaping.

Application Refused.

NELC has sent confirmation of receipt of the works required to the Cherry Tree within a conservation area on the village green. The authority's deadline for processing our notification is 25th January 2012.

The Parish Council considered the following planning applications:

DC/944/11/WAB 61 Mill View, Waltham
Application for new planning permission to replace extant planning permission DC/1241/08/WAB in order to extend time limit for implementation – Resubmission of application DC/959/08/WAB – Outline application for two bedroom bungalow in accordance with amended drainage plan received on 26th January 2009.

Recommend Approval.

DC/920/11/WAB 11 Archer Road, Waltham.
2 story rear extension and alterations.

Recommend Approval.

DC/926/11/WAB 16 Neville Turner Way, Waltham.
Variation of Condition 2 granted on planning application DC/592/11/WAB (Erection of first floor dormer extensions to create a larger bedroom and ensuite) for minor material amendment to proposed dwelling to alter one window to dormer bedroom.

Recommend Approval with the condition that all the dormer windows on the proposed right side elevation have obscure glass to protect the privacy currently enjoyed by the neighbouring property.

DC/987/11/WAB Ings Lane (the Grove Nursing Home), Waltham.

Application to modify a planning obligation under Section 106a attached to planning permission 08/94/0195 – to remove the use restriction.

The Council agreed to suspend Standing Orders to allow a resident to speak. He explained that the conditions were there to safeguard the plot against further development and to protect the rural area and the residents of the home. He felt that The Grove is not making money at the moment and the new owners will do what they can to turn that around. It should be about care for the elderly not how much profit can be achieved.

The Council went back into committee and discussed the application.

Recommended Refusal on the following grounds:

1. **The removal of the restrictions would be a major departure from the agreement made with Havelock Housing on the gifting of the site by the Local Authority. This was put in place to ensure that a 75% share of social housing for the elderly and needy (nursing care or other) was met in the local area.**
2. **The removal of any conditions will lead to a loss for the local community and could possibly lead to the private sale of units, as has occurred at other locations. Therefore depriving the local community of nursing care.**
3. **The agreement was put in place to safeguard the neighbours by restricting the density of development to be allowed on this site, which is served by a narrow restricted access with no dedicated pedestrian space.**
4. **The covenant on this property was put in place to safeguard the plot against future development and to protect the park land setting (of which many of the trees have tree preservation orders) in this rural area which it is part of. It is in place to support its current and future residents and to enhance their care and well being therefore the Parish Council strongly objects to the removal of any restrictions.**

10.01.2012 Pavements/Street Lighting/Highways:

(a) To receive informal information on a possible extension of the cycle path. The Clerk explained that she had received a visit to the Parish Office from Anthony Snell who is the Transport Officer for North East Lincolnshire Council. He came to inspect and approve the area where the Pedal and Park Scheme is to be fitted. This has been approved and will be fitted by the end of January. Whilst he was in the village he took the opportunity to mention informally a suggestion of how to extend the current cycle route in the village, which stops at Fairway.

The Chairman showed the Councillors a map and photograph and explained that the most suitable solution was to extend the pavement from Fairway to the 8ft between Flowers 'n' Stuff and the Beauty Salon, then to take the cycle route down the 8ft, over the dyke which will have to be culverted and round the back of the shops and properties on the High Street to meet the existing path at the rear of The Limes near Neville Turner Way. Cllr Teanby asked if this would be lit at all as it would be a very dark area at night. The Chairman said that he hoped it would be suitably fenced and low illumination used as with the other section of footpath. Cllr Barrett was concerned over the access currently

enjoyed by the shops and the right of access at the 8ft. The Chairman said that there would be no parking on the cycle path itself but access with a vehicle would continue to be allowed for shop owners adjacent to the culverted section of Buck Beck. Vehicular access would continue to be allowed to the frontage of the remaining shops in that area as they currently enjoy. The Chairman said all business owners and residents it affects would be fully consulted and he hoped that they would be supportive of this scheme that would make the High Street safer for pedestrians to use. The Chairman reiterated that this was only an informal proposal for consideration at this stage and that no formal plans have been submitted and funding has not yet been secured for the possible extension to the cycle path.

RESOLVED: The Parish Council agreed to contact Anthony Snell of NELC and support this informal proposal. This matter will be discussed again when a formal plan is brought before the Council subject to funding being secured.

- (b) To receive a letter from a concerned resident regarding the parking on grass verges.

The Clerk read a letter from a concerned resident of Woodhall Drive. He wished to express his concerns over parking on grass verges within the village. He believes that offenders should be prosecuted and examples be made of the culprits. The Chairman said that this type of offence has been an issue in this and other villages for many years. This matter was spoken about at a recent Town & Parish Council meeting where it was asked of NELC if the offence of parking on grass verges could be separated from other traffic offences and the power to ticket offenders be pushed through. To date there has not been a response from Stuart Greaves the Network Manager for Balfour Beatty on whether this is possible. The Councillors discussed this matter and felt it was not clear who has the power to ticket for what type of offence. It was further thought that the powers should be jointly enforceable with both the Police and Civil Parking Enforcement Officers being able to ticket all types of traffic offences.

RESOLVED: It was agreed that the Clerk should send a response to the resident regarding the current situation with parking on grass verges and that there should be a proposal for a joint enforcement on traffic offences be suggested at the next Town & Parish Council meeting. If this joint venture could be possible then letters of support for this should be sent to Humberside Police and NELC.

- (c) To receive notification that a proposal for a 20mph zone around The Leas Primary School is to be presented to Cabinet in January 2012.

The Clerk has received notification that a proposed 20mph speed limit around the Waltham Leas School in Manor Drive to support the School Safety Zones in residential areas is to taken to Cabinet in January 2012. Councillor Clayton felt that it should be village wide and not just around the school. The Council discussed this very emotive subject. The Council concluded that if it was suggested that the High Street was made into a 20mph zone in the section close to the Church and Manor Drive this may compromise the need for a zebra crossing in this area. It was felt that the second entrance to the school should be considered, this is Dorothy Avenue and Danesfield Avenue. It was thought that this entrance is more of a through route and speeding is also likely in this area. If this was not covered then potentially 50% of the children leaving school would not have the protection offered by the School Safety Zone.

RESOLVED: It was agreed to support the need for a School Safety Zone in the village, but to ask if the second entrance in Dorothy Avenue/Danesfield Avenue could also be considered for inclusion.

There was a report of a sinking gully outside no 16 Elsham Drive, and The Shires Restaurant on the High Street. The kerbs on the High Street should be considered for improvement in order to stop vehicles mounting or coming close to pedestrians on the

narrow section of the pavement outside Coco and the Shires Restaurant. There is a pothole to be reported on Barnoldby Road where the buses turn.

11.01.2012 To receive any reports from the following Sub Committees:

(a) Allotments.

- (i) To consider specification for hedge cutting at allotments.

The Chairman read out the specification for works required at the gravel pit allotments.

RESOLVED: The specification of works was agreed and the clerk is to send this out to 3 companies on our approved suppliers list. The completed tenders are to be brought back to the next meeting.

The allotment committee have agreed to hold a meeting on Friday 6th January. At this meeting they will discuss the suggested Rules and Regulations for the Station Road Allotments. Any suggestions made will be brought back to the full council.

(b) Parks & Open Spaces.

- (i) To receive further information on cleaning the War Memorial and to make a decision on the way forward.

The clerk read out the responses received from the War Memorial Trust and the Conservation Office of NELC. Whilst both parties said they had concerns they both agreed that any decision taken would be for the Parish Council, as they have not jurisdiction over this monument.

RESOLVED: The Clerk is to contact the current owners of St Michael's Church in Lincoln where the works were done 18 months previously and ask how the stone works have withstood the cleaning. Providing there are no detrimental comments the works will commence as planned on the War Memorial.

- (ii) Approval received for the works to proceed on damaged Horse Chestnut Tree in Grove Park. To approve works to commence.

The Clerk confirmed that approval for the works to proceed has been received from NELC. The Clerk re-read the quotation received from Brookdale Tree Services.

RESOLVED: The Clerk is to contact Brookdale Tree Services and ask for the works to proceed on the damaged Horse Chestnut tree in Grove Park. The Clerk is to confirm that the price stands and is to enquire if any discount is available for carrying out the two jobs quoted for at one visit.

- (iii) To consider the specification for the 2012/2013 Grounds Maintenance Contract and to approve it being sent out to tender.

The Chairman read last year's specification for the Grounds Maintenance Contract.

RESOLVED: It was agreed to amend the wording under War Memorial area to read that all bushes in the area are to be pruned. This would then include the new rose planters once completed. It was agreed to sent this specification out to 3 companies for tender. This is to be an agenda item at the next meeting.

(c) Public Rights of Way.

Nothing to report.

(d) Bowling Green.

The Clerk explained that Waltham Park Bowls Club have had a meeting with Celia Wagner of VANEL to discuss the possibility of obtaining some funding for the interior of the Pavilion. The Bowling Club need some reassurance that they will not be removed from managing the bowling green on our behalf as we are not able to sub-let the land the Clerk suggested sending a letter with the following wording in order to aid them in applying for funding:

"Waltham Parish Council built the Bowling Green with a grant and monies levied on Waltham residents through the precept. Waltham Park Bowls Club has run it since

1996. Waltham Parish Council have three representatives on a Sub Committee plus three members of Waltham Park Bowls Club, who discuss the Bowling Green and any issues relating to it.

The Parish Council have insisted that the Bowling Green should be available for local residents to use and the Club have met this criteria by having public bowling times.

Waltham Park Bowling Club continue to work with the Council to provide a wonderful facility for village of Waltham and the Bowling Club and I can confirm that the Parish Council are not looking at any other organisation at this time or in the foreseeable future to replace the agreement with they have with Waltham Park Bowls Club”.

RESOLVED: The Council agreed to the letter being sent to Waltham Park Bowls Club confirming that we are not looking at any other organisation at this time or in the foreseeable future to replace the agreement we have with Waltham Park Bowls Club in order to assist them in seeking funding.

(e) **CCTV.**

- (i) To receive further information on the proposal from NELC to link the CCTV into their control room.

The Clerk read an email received from Kevin Hynes of NELC confirming that the all the new equipment, which NELC install in order to provide a link to the NELC CCTV system, will be covered by their maintenance contract. The Parish Council will only pay maintenance on its own equipment as at present. The Council discussed this proposal and suggested that should NELC move the pre-set orientation of the roaming cameras, in order to view a live event, then the Parish Council should be notified of this and request that the pre-set orientation is returned at the end of the viewing.

RESOLVED: The Parish Council agreed to accept the proposal offered by NELC for them to link into our system on the condition that they provide all the maintenance cover for the equipment they install to provide the link and that should the pre-set orientation change this must be returned once live viewing is completed.

12.01.2012 Youth Report:

Cllr Bean said that the Youth Committee visited Kent Street Skate Park on 7th December. It was a very cold evening but this did not stop the skaters from enjoying themselves. They felt that this was a rather large park and maybe a bit ambitious for the village of Waltham. They will try to visit the New Waltham site in the New Year in order to make a comparison.

13.01.2012 To receive an update on land purchase at Station Road:

- (a) To receive tenders for the amended entrance to the land at Station Road.

The Chairman declared a Personal and Prejudicial Interest in this matter and left the room. Vice Chairman Cllr P Woodliff in the Chair.

The Chairman read the specification sent to the companies for tender. The Chairman opened and read the full details supplied within the four responses. The Council discussed these tenders in depth and felt that after long deliberation certain details needed to be clarified by the contractors and NELC and the Parish Council needed to check if this clarification meant that additional costs would be incurred. If so these needed to be identified before the Parish Council made their final decision.

RESOLVED: It was agreed that Cllr B Taylor would assist the Clerk in streamlining the specification. The final details can then be sent to the tenderers and further to this clarification the contract can be awarded at the next meeting.

Cllr Barrett explained that the 6th Form at Toll Bar have shown an interest in renting or purchasing part of the allotment land should it be available. The Clerk was asked to enquire with Toll Bar as to their intentions and bring this back to the next meeting. Cllr M Archer returned to the Chair.

14.01.2012 To receive any information on the Queen's Jubilee Celebrations:

Cllr Teanby wished to set a date for the Sub Committee to meet in order to progress the celebrations.

It was agreed that the meeting would be held in the Parish Office on Monday 16th January 2012 at 9.30am.

15.01.2012 To receive a report from Councillors on outside meetings attended:

Nothing to discuss

16.01.2012 To hear from the Burial Board Committee:

Nothing to discuss

The Council went into committee to discuss the remainder of the agenda items.

The Council came out of committee and re-convened to ratify the decisions taken in Committee.

The Chairman thanked everyone for attending and the meeting closed at 9.45pm.