

**Minutes of the Annual General Meeting of the Waltham Parish Council
held in the Waltham Library on Tuesday 5 May 2009 at 7.00 pm.**

Present: Councillor M Archer (Chairman), Councillors Baker, Bean, Clayton, Dewires, Frisby, Teanby and Woodliff, Councillor Jackson NELC, Sub Officer C Lamb, Fire Fighter David Scott, 3 residents and the Clerk.

05.05.2009 Open Forum – To enable any resident to raise any item with the Parish Council:

Miss Fletcher, a resident of Manor Drive stated that residents of Manor Drive had presented 2 petitions to the Parish Council. The distinct impression that they have is that they (the residents) are only concerned regarding the traffic situation.

This is not the case. They are most concerned regarding the exact use of the Leas Infants' building. Who is using the building, what are the opening hours, what protection is there for older residents that surround the school?

Councillor Jackson stated that he has arranged for Sally Jack and Elaine Kitchen to attend his surgery on Saturday to discuss this with residents. This will give all residents an opportunity to ask questions. Further meetings could be arranged in the future.

A site meeting had been held with Dave Poucher and he is looking at the traffic situation.

The Chairman stated that the Parish Council does support the residents - they are also very concerned regarding the parking. He felt that there was plenty of scope for providing parking facilities at the Infants' School.

He felt that dialogue was taking place.

He was also aware that the Police had been very pro-active in the area.

06.05.2009 Parish Councils (Model Code of Conduct Order (2007)

Declaration of Interest by Members of the Parish Council in relation to the agenda below:

Councillor Frisby declared a Personal Interest in agenda item 25 - Flood Defence Scheme - as he was a flood victim.

07.05.2009 Apologies:

Apologies were received from Councillors Archer A, Barrett, Davies, Evans, Penney, Shaw and Surtees and Councillor Colquhoun NELC.

08.05.2009 To appoint a Chairman for the year 2009/2010:

Councillor M Archer was elected as Chairman.

Councillor Woodliff thanked on behalf of the Parish Council Councillor Archer for all the hard work he has undertaken during the last year. He felt that the new flood defence was basically down to him with his local knowledge and expertise.

The Chairman thanked Members.

09.05.2009 Signing by the Chairman of his Declaration of Office:

The Chairman signed his Declaration of Office and the Clerk witnessed this.

10.05.2009 To appoint a Vice Chairman for the year 2009/2010:

Councillors Woodliff and Frisby were nominated.

A vote was taken and on the casting vote of the Chairman Councillor Woodliff was elected as Vice Chairman.

11.05.2009 To elect Councillors to serve on the following Committees:

(a) Allotments:

Councillor Dewires (Chairman) Councillors Barrett and Woodliff.

(b) Burial Board:

Councillor Shaw (Chairwoman) Councillors Archer A, Davies, Evans, Frisby, Penney and Surtees.

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Councillors Clayton, Dewires, Penney, Teanby and Woodliff.

(d) Planning:

Full Council.

(e) Parks Open Spaces and Tree Preservation:

Councillor Surtees (Chairwoman) Councillors Archer A, Baker, Barrett, Davies and Shaw.

(f) Bowling Green:

Councillor Archer M (Chairman) Councillor Dewires and Frisby and three Members of Waltham Park Bowls Club.

(g) Youth Project:

Councillors Baker, Bean, Dewires, Evans and Woodliff.

(h) CCTV:

Councillors Archer M, Bean, Frisby and Barrett.

(i) Finance:

Chairman and Vice Chairman, Chairman/Chairwoman of Allotments, Parks, Open Spaces and Tree Preservation, Bowling Green, Youth Project, Burial Board and Personnel Committees, Parish Clerk and Clerk to the Burial Board.

(j) Best Kept Gardens/Business Premises and Allotments – Waltham in Bloom:

Councillors Baker, Davies, Surtees, Shaw, Dewires, Teanby and Woodliff.

(k) Personnel:

Councillors Woodliff (Chairman) Councillors Frisby and Surtees.

(l) Grievance:

Councillors M Archer (Chairman) Dewires and Penney.

(m) One Way Traffic Proposal:

Councillors Bean, Clayton, Frisby, Teanby and Woodliff.

(n) Councillor responsible for P Jolly

Councillor Woodliff.

12.05.2009 To appoint or confirm representation to:

(a) ERNLLCA

Councillor Frisby.

(b) Waltham Windmill Management Trust

Councillors M Archer, Woodliff and Surtees.

© Waltham Windmill Preservation Society

Councillor M Archer.

(d) Town and Parish Councils Liaison

Councillors A Archer and Bean.

(e) CPRE

Councillors Dewires and Penney.

(f) Fire Brigade Liaison

Councillor Barrett.

(g) NELC Tourism Forum

The Clerk.

13.05.2009 To approve the Minutes of the Meeting of 7 April 2009:

Page 125 decision was amended to read decisions.

Following this amendment the Minutes were approved as distributed as being a true record and the Chairman signed them.

14.05.2009 Matters arising:

The Clerk stated that Mark Nearney, Shoreline is to respond in writing to the Parish Council regarding The Limes. To date this letter has not been received.

15.05.2009 Police Liaison:

Report enclosed.

(a) Visit by Inspector N Pattison and Sergeant Steve Lynn.

The Chairman welcomed the Officers to the meeting.

Inspector Pattison stated that Humberside Police has now adopted a Neighbourhood Management type of working. He is responsible for five areas, Immingham, Habrough, Stallingborough, Wolds and Scartho.

PC Lorna Auckland and PCSO's Richard Lawson and Sue Gibbons now cover Waltham.

Their aim is to deal with today's work – today.

Immingham Police Station will be main base for all staff, it is open from 8am – 11pm and all staff will report for duty here.

They will then work in their areas.

Andy Wood (former PC Humberston) is now part of the team and based at Immingham as the admin officer.

Local people and Councils set the priorities. – This is about giving the voice back to the people.

The Chairman stated that he was aware that crime in Waltham has increased by 30%

Neil stated that he is aware of this and they are looking at it. Overall crime has reduced.

Warranted Officers will deal with crime and the criminals – PCSO's will be around the village, they will attend the schools and are presently visiting all the shops. They will also attend Parish Council meetings.

Myself and/or Steve will attend at least twice yearly.

Members of the public should still ring 0845 60 60 222 or 999 in an emergency.

Immingham, is not staffed 24/7. Please do not give this number out.

I am hoping to arrange a visit to Grimsby Police Station and will forward details to Maureen.

Neil stated that he was delighted with the set up that the Police has with the Parish Council and is trying to encourage all Parish Councils to go down this road.

The Chairman thanked the Officers for attending and they withdrew from the meeting.

16.05.2009 Fire Brigade Liaison – To receive a report from the Fire Officer:

The Chairman welcomed the Officers to the meeting.

Sub Officer Carl Lamb stated that they attended 16 incidents in April, these included 1 house fire, 1 chimney fire, derelict building fire and being on stand by 6 times at Grimsby.

The parking in Manor Drive has been passed to their CPO unit to look at.

They had attended training with Joanne Peart - Community Safety Advocate. She advises on road safety, drugs and drink driving.

She would be willing to come and address a Parish Council meeting.

Carl stated that they continue to carry out fire safety checks and install smoke alarms. The Chairman asked if they fitted carbon monoxide alarms. Carl stated that they do not but he would try and find out information on them.

The Chairman thanked the Officers for attending and they withdrew from the meeting.

17.05.2009 Youth report:

The Clerk stated that the Street Wardens have been in the office and informed her that their equipment has now been passed to the youth service, as they are no longer able to deliver youth activities.

She had contacted Angie Burnett and asked if the Youth Service would now be providing the facility.

Angie has responded that the cost for a L2 qualified Youth Worker would be approximately £12.60 per hour.

It was felt that the money that was in the budget could be used to provide this facility.

The Clerk stated that the tennis courts need re-marking and the BMX Track needed to be strimmed also.

RESOLVED:

The Parish Council agreed that the Clerk would look at the youth budget and report back.

Councillor Baker stated that the dance sessions are now attracting increasing numbers – 15 youngsters attended last week.

The instructor is currently a young male, employed by NELC, a qualified teacher of dance and all the relevant checks have been undertaken.

The Chairman stated that a local resident has offered at no cost to the Parish Council a skateboard for the youth. This was previously sited at Immingham.

It is 4' high, 8' wide and 12' long. He felt that it would need to be sited near to the BMX track.

It needed some work to repair it but he thought that this would cost around £200.00.

RESOLVED:

The Parish Council agreed that this is what the youngster really would like. They agreed to look at it.

The Clerk was requested to ask if planning permission is needed.

18.05.2009 Clerk's Report – To receive a report on the Clerk's actions since the meeting of 6 April 2009:

Town and Parish Councils Liaison Committee will meet on Thursday 9 July 2009 at 7.00pm in the Town Hall, Grimsby.

Mayor Making Ceremony is to be held on Thursday 14th May 2009 at 7.00pm in the Grimsby Town Hall. The Parish Council can send two representatives each with a guest. Any Councillor wishing to attend to contact the Clerk.

Grimsby Flood Storage Reservoir Open Day – Friday 22 May 2009 between 10.00am –3.00pm.

The Equality and Human Rights Commission have forwarded a document “Public Sector Equality Duties”.

The RNLI has acknowledged receipt of the donation of £25 in memory of the late Brent Martin.

NELC has forwarded an information leaflet giving details of the Government’s announcement on business rate increases made by the Chancellor of Exchequer on 31st March 2009.

The new May Queen 2009, Nadine Crofts was crowned in All Saints Church on Sunday 3rd May 2009. Her attendants were Libby Buckley and Charlotte Jones.

Mrs Frisby has forwarded her wages for clearing the toilets to St Andrews Hospice and they have acknowledged receipt of this.

Humberside Playing Fields Association are asking the 200 parishes in our area if they are able to provide an annual grant of £50. This would cover the core costs of the Association.

RESOLVED:

The Parish Council agreed not to make this donation.

The Land Registry - Hull Office are actively assisting customers to register their land. They have stated that the original Cemetery land is not registered and neither is the War Memorial.

RESOLVED:

The Parish Council agreed that the Clerk would register this land.

19.05.2009 To receive an update re the Leas Infants’ and Junior Schools:

The Chairman stated that the building works are 6 months behind schedule.

Councillor Jackson stated that Dave Poucher is to look at the traffic issues down Manor Drive. Residents are welcome to attend the surgery on Saturday.

20.05.2009 To discuss/update Standing Orders:

RESOLVED:

Item 9 is deleted as it is repeated in item 16.

Waltham Parish Council now has a web site, the address is:

www.walthamparishcouncil.org.uk

The website is managed by the Parish Council and Mrs Lesley Leach is the webmaster was added.

Following these amendments the Parish Council agreed to adopt the Standing Orders as published.

The Clerk would amend and re-distribute the Standing Orders.

21.05.2009 To discuss Financial Regulations:

RESOLVED:

2.3 Amended to read at the end of November each year.

6.5 Amended to read a float of no more than £100.

Following these amendments the Parish Council agreed to adopt the Financial Regulations as published.

The Clerk would amend and re-distribute the Financial Regulations.

22.05.2009 To receive and approve the Year End Accounts 2008/2009:

RESOLVED:

The Parish Council approved the Year End Accounts 2008/2009 as published by the Clerk.

23.05.2009 To discuss and approve the data for the Web Site:

RESOLVED:

The Parish Council approved the data as distributed for the Web Site.

24.05.2009 To receive a report re Section 137 Payments:

The Clerk stated that she had obtained further information re Section 137 Payments. Groups within the Parish can apply to the fund. Those outside the Parish who can demonstrate benefit to the inhabitants are also eligible to apply.

RESOLVED:

The Parish Council agreed that with regard to the application from the Secretary of the Wolds Community Minibus the Clerk would write and ask how many Waltham residents and when do they use this facility.

25.05.2009 To receive a report re the Flood Defence Scheme – Mount Pleasant:

The Chairman stated that the scheme is nearly completed. He hoped that we would never need it.

Ground level work is needed at the football pitch and the rear of the tennis courts.

Residents are pleased with the scheme.

He also stated that following the works carried out at Fairway the flooding of the land at the bottom of Peppers has cleared up.

Youngsters are still causing problems. The Police are aware.

Councillor Teanby asked if works were to be carried out on the Kings Head culvert?

The Chairman stated that the culvert has been cleared and no further work is to be carried out.

RESOLVED:

NELC would be asked to remove all visible debris from the beck.

They would also be requested to move the small football pitch over, as it is too close to the beck.

Liz Jones would be informed that the Parish Council are most appreciative of the full consultation with the Officers and are delighted that the scheme is nearing completion.

26.05.2009 Planning Matters and to discuss the planning applications received from NELC:

DC/224/09/WAB	Two Storey, single extensions and alterations to existing dwelling The Willows Waltham Road Recommend Approval.
DC/216/09/WAB	Erection of detached dwelling with integral double garage, reposition of vehicular access and associated works

Land South of Bridge House
Ings Lane
Recommend Approval.

Councillor M Archer declared a Personal & Prejudicial Interest in the above applications and left the room whilst they were discussed. Councillor Woodliff took the Chair.

Councillor M Archer – Chairman in the chair.

DC/155/09/WAB Replacement of existing garage with new
29 Laburnum Avenue
Recommend Approval.

DC/326/09/WAB Proposed loft conversion & internal alterations to ground & 1st
floor
117 Barnoldby Road
Recommend Approval.

The Chairman stated that the above property has suffered subsidence and he felt that the Building Surveyors should look at the foundations of the new properties now being built adjacent.

RESOLVED:

The Parish Council agreed that Building Regulations Department would be informed. Proposed Development of vacant land Rear of Bridge House – in between The Drive and Grove Park.

Mr Lister is to apply to NELC to build 30 dwellings. These will be a mixture of detached, semi-detached, apartment and courtyard style 2,3, & 4 bedroom properties. Mark Moseley is looking into various issues at the new hairdressers, which has taken over from the Tanning Shop at Kirkgate.

If the use of premises is contrary to approved use, then a planning application will be required.

To date no planning application has been received.

NELC has made the following planning decision:

DC/109/09/WAB Alterations and extension to side of dwelling
24 Wheatfield Drive
Approved.

27.05.2009 Best Kept Village 2009:

The Clerk stated that she is in the process of seeking sponsorship. Alan Fletcher has ordered the bedding plants.

RESOLVED:

The Parish Council agreed that the Ward Councillors would be asked to fund the planting of the bulbs in the autumn.

28.05.2009 To discuss any Personnel Matters:

The Chairman stated that he was pleased to welcome the Clerk back.

Mrs Allenby, our toilet cleaner will be unable to work due to ill health from 5th May 2009

RESOLVED:

The Parish Council agreed that Ms Mason the cleaner from the windmill site would clean whilst Mrs Allenby was absent.

29.05.2009 Pavements/Street lighting/Highways:

NELC has undertaken a review of all speed limits following Government Guidelines. They have recommended that the speed limit for Station Road be set at 50mph.

RESOLVED:

The Parish Council agreed that once again no consultation has taken place.

Dave Poucher would be invited to the June meeting.

Mr Button, Ings Lane is concerned regarding the flooding of the area and access to The Grove at the corner of Ings Lane/Grove Lane. He has forwarded to the Parish Council a plan showing a solution to the problem, also an estimated cost.

RESOLVED:

The Parish Council agreed that this would be forwarded to Andy Smith and Steve Whittles, NELC for consideration.

NELC would also be asked to consider a similar scheme for Cross Street/Church Lane.

NELC would be asked to give attention to the following highway matters:

1. The flooding of the pavement on Barnoldby Road at Harrison's.
This has been a problem for a considerable time.
Councillor Jackson and Ms Liz Jones would be copied into the email.
2. Unnumbered light opposite 39 Grove Lane is unconnected.

30.05.2009 To receive a report from the following Committees:

(a) Allotments

All allotments are let and rents have been paid.

The Chairman asked Councillor Dewires if the 8' width had been re-instated at the Home Paddock side of the allotments.

Councillor Dewires stated no.

RESOLVED:

The Chairman agreed to forward a specification to the Clerk for this work.

Councillor Dewires declared a Personal & Prejudicial Interest and took no part.

(b) Parks and Open Spaces

RESOLVED:

The Clerk was requested to ask Paul to sweep the tennis courts.

The Parks and Open Spaces Committee agreed to hold a site visit.

© Cemetery

Nothing to report.

(d) Public Rights of Way

Nothing to report.

(e) Bowling Green

Nothing to report.

32.05.2009 CCTV:

RESOLVED:

The Parish Council agreed that they would approach the owner of the new flats at Kirkgate regarding the re-siting of the CCTC Camera on his new shop.

33.05.2009 To receive a report from Councillors on meeting attended:

The Chairman stated that he had attended the Town and Parish Councils Liaison Committee meeting.

The new Policing Scheme was explained.

The meeting closed at 10.00pm.

