

WALTHAM PARISH COUNCIL

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Dear Sir/Madam

I hereby give you notice that a Meeting of Waltham Parish Council will be held in the Library Meeting Room, Waltham on Tuesday 1st February 2011 commencing at 7.00pm. All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting hereunder.

Mrs L Leach
Clerk to the Council

24th January 2011.

Agenda:

1. **The Parish Councils (Model Code of Conduct Order (2007) Declaration of Interest by Members of the Parish Council in relation to the agenda below.**
2. **Open Forum - To enable any resident to raise any items with the Parish Council.**
3. **To receive any apologies from Members not able to attend the meeting.**
4. **To approve the Minutes of the Meeting held on 4th January 2011.**
5. **To receive a report from Fire Brigade Liaison.**
 - (a) To hear from Paul Drury an update on the consultation which took place.
6. **To receive a report from Police Liaison**
7. **To hear any matters arising from the previous meeting which are not covered on the agenda item below.**
8. **Clerk's Report – To receive a report on the Clerk's actions since the meeting of 4th January 2011.**
 - (a) See Below for detailed report.
9. **Planning Matters and to discuss the planning applications received from North East Lincolnshire Council.**
 - (a) See Below for applications received to date.
10. **To receive any update on the Extended Schools Facility from NELC.**
11. **The Parish Council Emergency Plan**
 - (a) To update the register.
12. **Youth Report.**
 - (a) To receive an update on the play equipment being installed at Mount Pleasant.
 - (b) To receive a pro former invoice from HAGS and to approve its payment.
13. **Pavements/Street Lighting/Highways.**
 - (a) To receive an update on the Crude Oil Works at Grimsby Road.
14. **To receive any reports from the following Sub Committees:**
 - (a) **Allotments.**
 - (i) To agree the Allotment rent for year 2011.
 - (b) **Parks and Open Spaces.**
 - (i) To receive a report following the Parks and Open Spaces meeting held at the War Memorial on Wednesday 26th January.
 - (c) **Public Rights of Way.**
 - (d) **Bowling Green.**

- (i) To receive an update from the meeting held on 14th January 2011 and any further progression regarding the building at Neville Turner Way.

(e) CCTV

- (i) To receive an update on the Insurance Claim for the equipment on the High Street.

15. To receive a report from Councillors on outside meetings attended.

16. To discuss the Parish Office.

- (a) To discuss the repair of the Public & Disabled Toilets.
- (b) To consider the purchase of a new 8th Edition of the Charles Arnold Baker Local Administration Book to replace the 3rd Edition currently held to assist Clerk in WWYC training.

17. Personnel Items.

- (a) To approve the Clerks 1 week holiday 21st to 25th February 2011.

18. Accounts Payable.

- (a) To receive a list of Accounts payable up to 1st February 2011 and approve their payment.

19. To hear from the Burial Board Committee.

- (a) Rates review for Cemetery
- (b) To receive suggested Rules & Regulations addition for Cemetery
- (c) To receive quotations for Cemetery Maintenance
- (d) To discuss further letters received regarding M. family dispute.

Clerks Report:

- Poppy box in Parish Office raised a total of £32.06
- Carols on the Green raised a total of £39.68. Carol Beckitt of Rainbow & Guides suggested donating this money to Breast Cancer Research.
- Works will take place at Water Dell Bridge on A18 Barton Street commencing 17th January 2011. They are expected to last around 6 weeks and temporary traffic signals will be in use.
- The Clerk is at training on the WWYC in Selby on Thursday 3rd February.
- The Neighbourhood Management Group are holding an Area Action Group on Tuesday 8th February at 1.30pm at Scartho Rugby Club.

Following the Election Training I attended the following meeting dates have changed:

Thursday 28th April 2011 Annual Parish Meeting

Was Friday 29th April this is now an extra Bank Holiday

Tuesday 10th May 2011 Annual General Meeting

Date Changed due to Elections on 4th May 2011

Planning Applications received to date:

DC/1072/10/WAB 3 Kirkgate, Waltham
Erect a trolley bay & relocate bin store for newspapers.

DC/1075/10/WAB 3 Kirkgate, Waltham
Display 2 non illuminated poster signs.

DC/1062/10/WAB 58 Cheapside, Waltham
Extension to dwelling house and construction of attached 'granny annexe' with associated vehicular access.

DC/1165/10/WAB 31 Brigsley Road (r/o), Waltham
Outline erection of a dwelling.